



CORRIGENDUM 1 TO GUIDELINES FOR APPLICANTS

Call for proposals reference: EuropeAid/168079/DD/ACT/RS

Title: Rule of law- Support to Civil Society capacities

GUIDELINES FOR APPLICANTS

- The following text:

NOTICE

This is a restricted call for proposals. In the first instance, only concept notes (Part A of the grant application form) must be submitted for evaluation. Thereafter, lead applicants who have been pre-selected will be invited to submit a full application. After the evaluation of the full applications, an eligibility check will be performed for those which have been provisionally selected. Eligibility will be checked on the basis of the supporting documents requested by the contracting authority and the signed 'declaration by the lead applicant' sent together with the full application.

To apply to this call for proposals organisations must register in PADOR and submit their application in PROSPECT (see section 2.2.2 of the guidelines). The aim of PROSPECT is to increase the efficiency of the management of the call for proposals and to offer a better service to civil society organisations through a new panel of functionalities such as the on-line submission and the possibility to follow up online the status of their application.

Preparation: Information session on 31.03.2020, EU Info Centre, Belgrade and user manuals

To help applicants familiarise themselves with the system before the online submission, an information session will be organised on 31.03.2020, EU Info Centre, Kralja Milana 7, Belgrade.

Should you be interested in this session, please send an email by 24.03.2020 to delegation-serbia-fcs@eeas.europa.eu, indicating: name, surname, nationality and email address of the persons who are going to participate as well as their organisation (max. two participants per organisation). No costs incurred by the applicants for attending this information session are reimbursable.

All organisations may find more information regarding PROSPECT in the [user's manual](#) and the [e-learning videos](#). You may also contact our technical support team via the online support form in PROSPECT¹.

¹ If PROSPECT is unavailable, the IT support can also be reached via email: EuropeAid-IT-support@ec.europa.eu

- Is replaced by the following text:

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- The following text:

2.2.4 Further information about concept notes

An information session on this call for proposals will be held on **31/03/2020 at 12:00 CET** in EU Info Centre, Kralja Milana 7, 11000 Belgrade.

Questions may be sent by e-mail no later than 21 days before the deadline for the submission of concept notes to the address(es) below, indicating clearly the reference of the call for proposals:

E-mail address: delegation-serbia-fcs@eeas.europa.eu

The contracting authority has no obligation to provide clarifications to questions received after this date.

Replies will be given no later than 11 days before the deadline for submission of concept notes.

To ensure equal treatment of applicants, the contracting authority cannot give a prior opinion on the eligibility of lead applicants, co-applicants, affiliated entity(ies), an action or specific activities.

No individual replies will be given to questions. All questions and answers as well as other important notices to applicants during the course of the evaluation procedure will be published on the website of DG International Cooperation and Development: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome&nbPubliList=15&orderBy=upd&orderByad=Desc&searchtype=RS&aofr=168079> as the need arises. It is therefore advisable to consult the abovementioned website regularly in order to be informed of the questions and answers published.

All questions related to registration in PADOR or the online submission via PROSPECT should be addressed to the IT helpdesk at EuropeAid-IT-support@ec.europa.eu **via the online support form in PROSPECT**: Please note that the working languages of the IT support are: English French and Spanish. Therefore users are invited to send their questions in English, French or Spanish should they wish to benefit from an optimum response time.

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All other terms and conditions of the Call for Proposal remain unchanged. The above alterations and/or corrections to the Guidelines for Applicants are integral part of the Guidelines for Applicants.